

BLODGETT MEMORIAL LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING – JULY 15, 2020

Attending: Lisa Gomez, Jessie McKeel, Jim Miccio, Beth Allee, Janice Ballard, Bill Tresnan. Vincent Sullivan, Joan Gambeski, Anthony Ruggiero  
Guest- Laura Wolfe (possible board member)

President Jim Miccio called the meeting to order at 7:33 pm

June Minutes – Motion to approve minutes by Beth 2<sup>nd</sup> Bill All in Favor

PRESIDENT’S REPORT –

Nice article in Southern Dutchess News regarding Story Walk.

Staff has been doing a great job- Lisa and Jessie have stepped up to keep Library running during difficult times of COVID19 and maternity leave. Julie and Joanna were able to help while they are out.

FINANCIAL REPORT:

Jim questioned why we hired Lehigh Landscaping. It was because John couldn’t do more hours and he didn’t do everything Lehigh does. Also, the lawn mower was having problems

CPA Audit Proposal – over all cost remains the same as last year. Audit Prep \$850; 990 Fee \$1,400; Audit \$7,500. Motion to approve CPA Audit of \$8,900 by Anthony, second by Vince, All in Favor

Bills approved based on previous motion to pay all regular invoices by Bill, second by Anthony All in Favor

DIRECTOR’S REPORT Lisa & Jesse

COVID cleaning certificate from EZ flow. Books being quarantine and cleaned. Most people coming in. Book drop sign everything goes in book drop. Curbside continuing so people at lunch time can pick up books. Free items are being taken

Electirical work needs to be done. Will get inspection done by Village Building Inspector so we can do a scope of work for the bid.

Some libraries in MHLS aren’t open, or on limited service. Not all inter-library loans are available

We are not accepting donations.

Book drop for all returns Monday through Thursday during hours open

Limited computers –there are four public computers available. Two upstairs and two on main floor. They are cleaned after each person signs off. There are keyboard covers that get cleaned

Wifi password posted on door so patrons can utilize outdoor space

There is signage for social distancing. If patron forgets mask, staff will offer them curbside pick up

On 6/22 there was a pizza lunch meeting with staff to go over how to address questions. Patrons are good with the COVI Drestrictions.

Staff takes temperature every day

Bathroom gets cleaned hourly

Look at having more services outside – possible laptops, etc.

Meeting July 15, 2020 Minutes

Contact EZ flow to come back biweekly to spray the building

Lisa – Will know about the grant she applied for next month. Found two more grants that were also applied for Hot Spots and Capital One turnkey program for financial info. October and August will find if we qualify. Last month wifi 451 users. Curbside stats- 493 Items from 6/2-7/14  
Hoopla stats 102 users. Ebooks most popular.  
Virtual summer program: 26 registered. Reading and exercise  
Virtual programs musician 15; Hudson Valley Shakespeare 8 participants; animal embassy FB live – don't have to register  
Future programs reviewed

Discussion on putting up a larger tent for people to be outside. Try the pop up tent if that works, look to get bigger tent.

PERSONNEL – No report

BUILDINGS & GROUNDS – See above electrical to be inspected for scope of work. Discussion on handicapped accessibility. Get prices on lift and stair lift.

PR/SUSTANABILITY – no report

Motion to appoint Laura to either fill the position of who is up for election for 2020, or the longest vacant term available by Bill Second by Beth, All in Favor

Elections: No report. We will get the list of board members to know whose term is up

FINANCIAL/BUDGET/VOTE – Finance Committee needs to meet for budget planning. Req Jessie to have Vanessa run budget report

LIAISON TO FRIENDS no report

No Public input.

ADJOURNMENT-

A motion to adjourn the meeting at 8:45 pm made Vince, Second by Beth, All in Favor

Respectfully,

Janice Ballard, Vice President