

BLODGETT MEMORIAL LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING – February 10, 2021

Trustees Present

- James Miccio
- Janice Ballard
- Anthony Ruggiero
- Vincent Sullivan
- Beth Allee
- Laura Wolfe
- Joan Gambeski

Staff Present

- Julie Spann, Director
- Joanna Aquafredda, Office Manager

Other Guests

- Rebekkah Smith Aldrich

- I) President James Miccio called the meeting to order at 6:01 p.m. all attendees are attending through Zoom which is also being recorded and transcribed.

Due to being on Zoom when deciding on a decision please say your name and then your answer.

- II) Rebekkah Smith Aldrich from Mid-Hudson Library System was a guest speaker.
- MHLS is a cooperative library system containing 66 Libraries in which they all work together to provide resources.
 - Rebekkah gave us a quick background of MHLS and how Blodgett fits within the system.
 - Rebekkah has been working diligently to help make Libraries essential to receiving the vaccine. She will send us the link to NYLA so we can send a letter to our representatives requesting that we get vaccinated.
- III) Approval of January 2021 Minutes
- The Minutes were reviewed.
 - A motion to approve the January minutes was made by Vincent, seconded by Beth and unanimously approved.
- IV) Presidents Report
- Jim praised Julie on her good decision making regarding the snow. Julie decided it would be best to close the Library for the safety of all.
- V) Financial Report
- The December warrant was presented in the amount of \$20,174.98.
 - There was a \$1660.95 charge to Lehigh. This was for fall clean up.
 - A motion to approve all financial reports was made by Vincent, seconded by Joan and unanimously approved.
 - The 2021 Pre-approval bills were presented. These are bills that don't require two signatures to be paid but will be reviewed at the board meeting.
 - A motion to approve 2021 Pre-approval bills was made by Janice, seconded by Vincent and unanimously approved.
 - Forensics- A review of each line item will be presented in the April board meeting. That way the numbers are all up to date.
- VI) Directors Report
- Old Business

- (I) Quotes- Hank the Painter is the only quote provided so far. Julie has met with other prospects but have not received their quotes yet.
 - (a) We need more information like is the painting one coat or two? What is meant by prep? We need all information done in writing.
 - (b) Employees will take down and put back all the books
- (II) Friends Fund raising- Beth will send out another email to the friends.
- (III) Window- Will be about 6-8 weeks, we are waiting on materials
- (IV) RBT approval- A motion to approve the Audit and AUD was made by Janice, seconded by Laura and unanimously approved.
- New Business
 - (a) Mid-Hudson Library Annual Report-
 - (i) Due Date is March 1st. Since the link that was sent out was bad we needed to wait for a new link. Julie will have the report out soon for review.
 - (ii) A motion to approve the annual report pending any changes was made by Vincent, seconded by Janice and unanimously approved.
 - (b) Camera Quote- Leasing Vs. Buying
 - (i) Finance committee met and thinks leasing is a better option.
 - (ii) For buying Doyle security requires a deposit of 50%, Due to NYS law the Library can do a deposit.
 - (iii) Leasing does require a 20% deposit but once the contract is signed and work is scheduled we can give them the deposit which is \$3941.48
 - (iv) Leasing is beneficial because they own it and maintain it.
 - (v) On the first page of the proposal the elevator was mentioned, we are no longer going ahead with the elevator so the proposal needs to be adjusted.
 - (vi) A motion to authorize Julie to sign the proposal of leasing the cameras with the change of the elevator cameras on the first page, was made by Vincent, seconded by Beth and unanimously approved.
 - (c) Earth Day- Julie was thinking of have a cleanup of Sarah Taylor park, and to hand out seed packets with plants native to Dutchess County. Planning on doing an event on 04/24/2021 which is the weekend of Earth Day. Mid-Hudson Library System is looking for all the Libraries to do a collaborative effort to celebrate Earth Day.
 - (i) Sarah Taylor park may be hard to do crowd control. Maybe we can do it at the library where we can have more control on how many people come and make sure we can practice social distancing.
 - (ii) Possible look into getting a large tent to host event outside on the library property.
 - (d) Events- Julie will continue to be handing out the crafts to go which have been a big hit. Julie will be looking into a free program for helping patrons remotely.

VII) Other:

VIII) Committee Reports

Personnel – Janice, Anthony: Nothing to report

Buildings and Grounds/Technology- Bill T. Janice, Elizabeth: No Report

PR/Sustainability/Long Range- Vince, Joan: No Report

Financial/Budget/Vote- Janice, Anthony, and Bill: No report

Liaison to Friends- Beth: No Report

Fundraising Committee- Anthony, Joan, Beth: No Report.

IX) No public input.

X) Adjournment-

A motion to adjourn the meeting at 7:05pm was made by Vincent, seconded by Anthony and unanimously approved.