

BLODGETT MEMORIAL LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING – May 12, 2021

Trustees Present

- James Miccio
- Janice Ballard
- Anthony Ruggiero
- Vincent Sullivan
- Beth Allee
- Laura Wolfe
- Joan Gambeski

Staff Present

- Julie Spann, Director
- Joanna Aquafredda, Office Manager

Other Guests

- I) President James Miccio called the meeting to order at 6:06 p.m. all attendees are attending in person and through Zoom.
- II) Approval of April 2021 Minutes
 - The Minutes were reviewed.
 - A motion to approve the April minutes was made by Vincent, seconded by Janice and unanimously approved.
- III) Presidents Report
 - Next meeting will try to be completely in person since the Open Meeting Law will not include Zoom. If we need one more month of Hybrid that's okay but then July would need to be in person.
 - Our lawn needs repair and attention. Our neighbors are getting work done and may need to have access from our lawn so Julie will ask what their schedule is and we can plan the work after.
- IV) Financial Report
 - The May warrant was presented in the amount of \$8,721.38, The larger charge of Mid-Hudson Automation is a bi-monthly payment. Our GAP check should be coming in shortly.
 - A motion to approve all financial reports was made by Laura, seconded by Vincent and unanimously approved.
- V) Directors Report
 - Old Business
 - (I) Annual Report to the community- Approved all changes- Julie will distribute through constant contact, Social Media, website and physical copies around Fishkill
 - (II) Sexual Harassment- Please everyone needs to have training completed by next meeting.
 - (III) Patron Complaint/Comment Form- Approved all changes.
 - (a) Julie would like to discuss a rebrand of our logo. She would like our logo to include the library and the community. Joan mentioned to make sure it's a logo that can be used in many different applications. If Julie can get some ideas of what she wants David, Jims son in law, and Janice's son in law can work on something for the library.

(IV) Friends- Julie will reach out to Cris Phillips to see if she would like to join the friends as president. We will set up the 501c3 but we need the friends group to maintain it. Essentially we may need two friends groups, one who does the book sale room and one who maintains the 501c3

- New Business

- (i) Forensic Finance- Julie and Joanna Presented the forensics for line items that went over/under. Joanna will present next board meeting with a simple breakdown of just those line items.

VI) Other:

On June 7th we need to close the Library an hour early.

In 2022 we will look to hire a bi-lingual Library Clerk.

VII) Committee Reports

Personnel – Janice, Anthony: Nothing to report

Buildings and Grounds/Technology- Bill T. Janice, Elizabeth: No Report

PR/Sustainability/Long Range- Vince, Joan: No Report

Financial/Budget/Vote- Janice, Anthony, and Bill: No report

Liaison to Friends- Beth: No Report

Fundraising Committee- Anthony, Joan, Beth: No Report.

VIII) No public input.

IX) Adjournment-

A motion to adjourn the meeting at 6:56pm was made by Janice, seconded by Laura and unanimously approved.