

BLODGETT MEMORIAL LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING – July 14, 2021

Trustees Present

- James Miccio
- Janice Ballard
- Anthony Ruggiero
- Vincent Sullivan
- Beth Allee
- Laura Wolfe
- Joan Gambeski

Staff Present

- Julie Spann, Director
- Joanna Aquafredda, Office Manager

Other Guests

- I) President James Miccio called the meeting to order at 6:04 p.m. All attendees are attending in person.
- II) Approval of June 2021 Minutes
  - The Minutes were reviewed.
  - A motion to approve the June minutes was made by Beth, seconded by Janice and unanimously approved.
- III) President's Report
  - Nothing to report
- IV) Financial Report
  - The July warrant was presented in the amount of \$7,229.72. The Doyle Security charge was our first lease payment for the new cameras. A question was presented as to why do we still have a Fines line item if we don't charge fines. Other libraries and online will collect fines on our behalf even though we don't charge. Under Mid-Hudson Library System-Misc line item there was a charge for \$1530, that charge should be recoded under computer support since it is our Contract for Tech support with Mid-Hudson. Joanna will email out the information for Line Item Equipment Maintenance to let the board know what the charges are.
  - A motion to approve all financial reports was made by Vincent, seconded by Anthony and unanimously approved.
- V) Director's Report
  - Old Business
    - (I) Concrete- Julie met with a concrete business to get a quote. He advised to replace both concrete slabs if one gets done the other will need to be done shortly after.
    - (II) Follow up on education- Julie will not be attending the Palmer school because she needed to be at the library now since some of our staff is out. Julie will also be working on a comprehensive plan.
    - (III) Branding- Julie had a branding idea of a Jewel since the library is the "jewel" of the village. We can look into getting a college student to help us create a brand that would be less expensive. Creating a brand is very time consuming and can be very expensive. It is advised to be one image that can be easily replicated. Highland Library created a new logo and tag line. Ask to see who they

used and approximate cost. Beth advised to look into Catch a Fire and Volunteer Match; these are companies that link professionals with Non-Profits.

- New Business

- (I) Policies- A motion to approve the policies with the correction of taking RBT out of the audit policy and using CPA and correcting a misspelling of disabled was made by Beth, seconded by Vincent and unanimously approved.

- (II) Fire Extinguishers and Batteries- We need to get our fire extinguishers and light batteries replaced since we are not in compliance. In the future we will get a contract with Johnson Controls so we are covered. A motion to approve getting new fire extinguishers and replacing emergency lights was made by Anthony, seconded by Janice and unanimously approved.

- (III) OML-Committees- Joanna checked with Rebekah from Mid-Hudson regarding OML and committees. Since we are special district, committees are obligated to follow OML. Joanna will send out the information from Rebekah.

- (a) Is there a way to dissolve committees and just vote with the whole board? Our by-laws require us to have committees. The committees will rotate meeting after each board meeting. Joanna will send out a schedule.

- (IV) Tax Cap-

Whereas, the adoption of this 2022 budget for the Blodgett Memorial Library requires a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and whereas, General Municipal Law section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it

Resolved, that the Board of trustees of the Blodgett Memorial Library voted and approved to exceed the tax levy limit for 2022 by at least sixty percent of the board of trustees as required by state law on 07/14/2021.

Joanna Completed a roll call vote:

Laura Wolfe- Aye

Joan Gambeski- Aye

Anthony Ruggiero- Aye

Jim Miccio- Aye

Janice Ballard- Aye

Vincent Sullivan- Aye

Beth Allee- Aye

- (V) RBT- A motion to approve Jim to sign the RBT contract was made by Vincent, seconded by Anthony and unanimously approved.

- (VI) Library Card- September is "Library Card Sign up month" Julie would like to change the policy from being able to get a library card at 5 years old to birth. Joanna will update the policy and present at next board meeting.

- (VII) Doug McHoul- Elevator- Doug McHoul is interested in revisiting getting an elevator for our Library. Julie sent him a general email letting him know why it didn't get completed last year. We will have to wait to see what he says.

VI) Other:

VII) Committee Reports

Personnel – Janice, Anthony: Nothing to report

Buildings and Grounds/Technology- Bill T. Janice, Elizabeth: No Report  
PR/Sustainability/Long Range- Vince, Joan: No Report  
Financial/Budget/Vote- Janice, Anthony, and Bill: No report  
Liaison to Friends- Beth: No Report  
Fundraising Committee- Anthony, Joan, Beth: No Report.

VIII) No public input.

IX) Adjournment-

A motion to adjourn the meeting at 7:08pm was made by Anthony, seconded by Janice and unanimously approved.