

BLODGETT MEMORIAL LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING – November 17, 2021

Trustees Present

- James Miccio
- Janice Ballard
- Anthony Ruggiero
- Vincent Sullivan
- Beth Allee
- Joan Gambeski

Staff Present

- Julie Spann, Director
- Joanna Aquafredda, Office Manager

Other Guests

- Sarah Smith

- I) President James Miccio called the meeting to order at 6:53 p.m. Attendees were in person and on Zoom
- II) Approval of October 2021 Minutes
 - The Minutes were reviewed.
 - A motion to approve the June minutes was made by Janice, seconded by Beth and unanimously approved.
- III) President's Report
 - Laura Wolfe is no longer part of the board, she resigned.
 - Carol Lacolla is coming to the next meeting. She will be filling a position with the shortest term, which would be Bill Tresnan's old spot
- IV) Financial Report
 - The November warrant was presented in the amount of \$10,793.87.
 - A motion to approve all financial reports was made by Anthony, seconded by Vincent and unanimously approved.
- V) Director's Report
 - Old Business
 - (I) Budget Vote-
 - (a) A motion to certify the budget and election results was made by Anthony, seconded by Janice and approved by all
 - (II) Holiday Party- Will be held on 12/8 and the library will close early. We will order individual sandwich boxes from Hudson Sandwich Company. Joanna will send out the menu.
 - New Business
 - (I) 2022 dates- Since we are closed for Easter we will also close for Yom Kippur on October 4, 2022. For Memorial and Labor day weekends we will be open on Saturday but closed Sunday and Monday.
 - (a) A motion to approve the 2022 dates was made by Beth, seconded by Joan and unanimously approved,
 - (II) Personnel
 - (a) John- John is no longer with us. He resigned to pursue a different career.
 - (b) Sr. Clerk- We are canvassing for a part time sr. Clerk
 - (c) Librarian- We are canvassing for a full time librarian
 - (d) Sandi is back from disability

(e) We also hired a maintenance helper.

(III) Budget modifications will be completed for January

VI) Other:

- Mid-Hudson Approval

Background:

The Free Direct Access Plan (FDAP) is a State approved agreement between the Mid-Hudson Library System (MHLS) and the State Education Department's Division of Library Development of the New York State Library and is required by [Commissioner's Regulations 90.3 \(a\) through \(d\)\(4\)](#). The FDAP reflects MHLS' commitment that no resident in the area served by MHLS will be excluded from direct or on-site access to the resources of any of the system's member libraries on the basis of age, cultural, economic or civic status. The FDAP provides the process for member libraries to identify and place restrictions on excessive and unfair use of resources that have a negative impact on services a member library provides their resident borrowers. This plan is a required element of the MHLS Plan of Service.

Issue:

Earlier this year an ad hoc committee was formed to review the current FDAP and propose a new draft for the 2022-2026 Plan of Service submission. The plan is largely unchanged from the current FDAP apart from the removal of a restriction that was not technically possible and the inclusion of a restriction on patron and staff-placed holds in qualifying situations. This draft was provided to the System Services Advisory Committee of the Directors Association and the Personnel & Planning Committee of the MHLS Board of Trustees for their review and recommendation earlier this year. Both committees unanimously recommended this document for approval to their respective peers. The draft was approved by the full MHLS Directors Association in June 2021 and by the MHLS Board of Trustees in July 2021. Now the state has clarified that it would like this plan reviewed and approved by a majority of member library boards as well.

- ◆ A motion to approve to adopt the FDAP which allows libraries to place restrictions on excessive and unfair use of resources was made by Anthony, seconded by Joan and unanimously approved.

VII) Other

- Concerns regarding Parents Night out
 - ◆ It was decided to have the event on a Sunday because that is when we have the most staff scheduled.
 - ◆ It is capped at 15 kids and minimum age of 4.
 - ◆ We will have individual snacks and there is really no liability to the library regarding covid. We will follow all CDC guidelines
 - ◆ A motion to allow Julie to close the library on 12/19 was made by Janice, seconded by Anthony and unanimously approved.

VIII) Committee Reports

IX) Finance/Personnel/Election: Janice, Anthony- nothing to report

X) Buildings & Grounds/Long range: Janice, Anthony, Joan- nothing to report

XI) Liaison to Friends & Community (PR): Vincent, Beth, Joan- nothing to report

XII) No public input.

XIII) Adjournment-

A motion to adjourn the meeting at 7:55pm was made by Anthony, seconded by Beth and unanimously approved.