

BLODGETT MEMORIAL LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING – June 16, 2021

Trustees Present

- James Miccio
- Janice Ballard
- Anthony Ruggiero
- Vincent Sullivan
- Beth Allee
- Laura Wolfe
- Joan Gambeski

Staff Present

- Julie Spann, Director
- Joanna Aquafredda, Office Manager

Other Guests

- I) President James Miccio called the meeting to order at 6:05 p.m. all attendees are attending in person and through Zoom.
- II) Approval of May 2021 Minutes
 - The Minutes were reviewed.
 - A motion to approve the May minutes was made by Vincent, seconded by Joan and unanimously approved.
- III) Presidents Report
 - Next meeting will try to be completely in person since the Open Meeting Law will not include Zoom.
 - Congratulations to Anthony on becoming a Trustee on Village of Fishkill board.
- IV) Financial Report
 - The June warrant was presented in the amount of \$7,276, The EZ Flow charge was for sanitizing. We will be stopping the sanitizing for July and August and will resume in September for Flu season.
 - A motion to approve all financial reports was made by Joan, seconded by Anthony and unanimously approved.
- V) Directors Report
 - Old Business
 - (I) Our new cameras are installed. The picture is extremely clear and all blind spots are covered. Outside is also now being monitored.
 - (II) Finance Forensics- Budget Modifications. Joanna will include a comment/notes section to explain why line items went over/under budget ex: pandemic shutdown.
 - (a) Going forward budget modifications will be done throughout the year and also recapped at the end of the year.
 - (b) A motion to approve the budget modifications was made by Janice, seconded by Vincent and unanimously approved.
 - (III) Friends follow up- Cris Phillips will think about joining the Friends Group. Julie will create a job description to provide to perspective friends so they understand what the role entails. Julie will ask Gloria from Hopewell library to see how to accomplished gathering her friends 501c3.

(IV) Branding Logo Development- Julie will think about a logo that reflects our role in the community. In the fall we will have more time to dedicate to really work on the logo and branding aspect.

(a) We will have a more information to provide in the August meeting. Jim spoke to his son in law and he said give him some direction and he can provide some ideas.

- New Business

(I) Concrete- The concrete is lifting in the front and we sprayed yellow spray paint to alert patrons. Since this is an emergency situation, we don't need 3 quotes and will be calling for someone to come out as soon as possible to fix it.

(i) Need to get watch your step sign.

(II) September 8th Board meeting- Meeting will be rescheduled to September 15th.

(III) Continuing education- Palmer school

(a) The entire course will cost \$7500. The board fully supports if Julie would like to attend but Julie needs to ensure she is able to dedicate the time to do it, if not they suggest she waits until she is able to.

(IV) State regulation/Masks

(a) The governor continues to update the laws daily. The board will authorize Julie to make policy changes regarding the mask law according to NYS law.

(i) A motion to authorize Julie to change mask policy with education law and all executive orders was made by Beth, seconded by Joan and unanimously approved.

VI) Other:

VII) Committee Reports

Personnel – Janice, Anthony: Nothing to report

Buildings and Grounds/Technology- Bill T. Janice, Elizabeth: No Report

PR/Sustainability/Long Range- Vince, Joan: No Report

Financial/Budget/Vote- Janice, Anthony, and Bill: No report

Liaison to Friends- Beth: No Report

Fundraising Committee- Anthony, Joan, Beth: No Report.

VIII) No public input.

IX) Adjournment-

A motion to adjourn the meeting at 7:16pm was made by Joan, seconded by Anthony and unanimously approved.