

BLODGETT MEMORIAL LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING – June 8, 2022
In person

Trustees Present

- James Miccio
- Janice Ballard
- Anthony Ruggiero
- Vincent Sullivan
- Beth Allee
- Sarah Smith
- Carole LaColla

Staff Present

- Julie Spann, Director
- Joanna Aquafredda, Office Manager

Other Guests

I) President James Miccio called the meeting to order at 6:37 p.m.

II) Approval of May 2022 Minutes

- The Minutes were reviewed.
- A motion to approve the May minutes was made by Janice, seconded by Sarah and unanimously approved.

III) President's Report

- ◆ We are still holding our cohort meetings.
 - (I) Our attendance has not been what we had hoped but we are still getting some participation.
 - (II) Joanna and Jim will be at The Bagel Shoppe on the 9th in the morning.

IV) Financial Report

- The June warrant was presented in the amount of \$20,350.43.
 - ◆ The E-Z Flow charge of \$9,580 was to fix the soffits and shutters. They also painted all trim and shutters. This was an emergency situation because some were hanging down.
 - ◆ A motion to approve all financial reports was made by Carole, seconded by Sarah and unanimously approved.

V) Director's Report

- Old Business
 - ◆ Handbook-The Handbook needs to be approved, proof reading has been done and will reflect in the final product. Vincent and Peg provided corrections to the handbook that Joanna will update.
 - (I) A motion was made by Carole to purchase Adobe Executive/professional software in order to help with documents, seconded by Sarah and unanimously approved.
 - (II) A motion to approve the handbook as a whole once corrections are made was made by Carole, seconded by Sarah and unanimously approved.
 - ◆ Fall- In February a lady fell down our stairs. We did put a claim in since her arm is broken.
- New Business
 - (I) Trustee Appointment-Carole's email question.

- (a) Should there be an application process?- The board feels there shouldn't be a formal application process. On the flyer and information packets include some questions that can give insight into the responsibility of the positions. Such as:
- (i) Are you able to attend evening meetings?
 - (ii) Why do you want to serve?
 - (iii) What is your background?

Also put on the flyer lives in Wappingers School District instead of saying not in Beacon School District.

- (II) Meeting time- Julie would like to move Board meeting times to 7pm. This will give finance enough time to review financial docs and gather information before the meeting.
- (a) A motion to move board meeting times to 7pm was made by Carole, seconded by Beth and unanimously approved.

VI) Other:

- Painting/Hand Dryer- Completed. We got the painting of the trim and shutters done. The hand dryer in the bathroom has been replaced.
- A company will be coming out in the following week to begin giving us quotes and ideas for a lift.
- Julie will also be meeting with carpet people in order to get the carpet replaced.
- Julie and Joanna met with Paul the guy who will be helping us with branding. He anticipates it will be done by the end of summer.

VII) Committee Reports

VIII) Finance/Personnel/Election: Janice, Anthony & Carole - nothing to report

IX) Buildings & Grounds/Long range: Janice, Anthony, & Sarah - nothing to report

X) Liaison to Friends & Community (PR): Vincent, Beth, Joan – nothing to report

XI) No public input.

XII) Adjournment -

A motion to adjourn the meeting at 7:40pm was made by Janice, seconded by Beth and unanimously approved.