

BLODGETT MEMORIAL LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING – June 14, 2023 6:30pm
In person

Trustees Present

- Anthony Ruggiero
- Janice Ballard
- Vincent Sullivan
- Beth Allee
- Sarah Smith
- Carole LaColla
- Lois Miccio
- Lynette Whiteman

Staff Present

- Julie Spann, Director
- Joanna Aquafredda, Office Manager

Other Guests

- Friends Group
- Dan Silvestri
- Stephanie Mchoul

- I) President Anthony Ruggiero called the meeting to order at 6:40 p.m.
- II) Approval of May 10, 2023 minutes.
 - The Minutes were reviewed. A correction on the committees needed to be made. Lynette was listed twice under Long Range, Beth needed to be added.
 - A motion to approve the May minutes was made by Lois, seconded by Vincent and unanimously approved.
- III) President's Report
 - (a) nothing to report
- IV) Financial Report
 - The June warrant was presented and reviewed by the Finance Committee. The warrant totaled \$29,282.83. There were no out of ordinary bills.
 - Donations

In memory of Barbara Prince	
1-Barbara Reams	\$50
2-Bonnie Smith	\$25
3-Ann Malavet	\$25
4-William Kienzle	\$50.00
5-Straub	\$100
6- James and Jill Boaz	\$50.00
7-Brancato	\$100
8-Landsettle	\$100

Donations Direct to Library

1-Chevron	\$1,000.00
2-Margaret Dunleavey	\$100
3-Jubinsky	\$100.00

to buy
banned
books

Donations to friends

Donald Spanel \$150

- ◆ A motion to accept the donations was made by Beth, seconded by Carole and unanimously approved.

V) Director's Report

- Old Business

- (I) HVAC- Dan Silvestri presented

- (a) We need a new chiller and a new pump. Currently water has to be added daily in order to prevent the pump from overheating and being damaged. Replacing the pump is more emergent. Dan Silvestri suggests we replace the pump soon, the chiller in the fall and the boiler in the spring.
 - (b) Our existing boiler will support the new pump. Dan Silvestri will give us a quote for a more efficient pump (Magma Pump) and a ball park for what a new boiler will cost.
 - (c) Our chiller also has a leak in it which is leaking coolant. We had to add coolant already this year which is very expensive. Dan will also provide us with a quote for that.
 - (d) Our pipes also sweat which cause leaking. This is due to the building being so old and the pipes in the walls aren't insulated.

- (II) Logo

- (a) Stephanie Mchoul presented what she would offer to redo our logo.
 - (b) She would provide Logo, images, words, and all the different files for different uses. Style guide is included. She will also use a common font.
 - (c) She will give us a quote that recreates our existing logo, and a few new logo ideas to choose from. The quote will be from \$500-\$750.
 - (d) Stephanie will send everything to Julie, Anthony, and Joanna. Then we will present to the board.
 - (e) A motion to accept proposal of Graphic Nature to complete our logo was made by Carole, seconded by Janice and unanimously approved.

- (III) RFP Responses-

- (a) Battaglia Lanza Architectural Group has responded with their proposal.
 - (b) We are still waiting on the two other architects we met with to submit their proposal.

- New Business

- (I) Meet Friends- The friends group is 6 members strong. They are planning a book sale at The Creamery and The Village Yard Sale.

- (a) Currently their Book Club has four people attending.
 - (b) They are planning a Ghost Tour in the fall.
 - (c) September is library card sign up month, they are trying to coordinate something with the library for that.
 - (i) Possibly go into the schools.
 - (ii) Forward Pamphlets of events to friends.

- (II) Summer- Julie handed out our summer flyer of all of our summer events

- (III) Committee Meeting Dates- The following committee dates are as follows:

- (a) Building and Grounds- August 9th after the board meeting
 - (b) Long Range-September 12th after the board meeting

- (c) Friends- October 11th after the board meeting
- (d) Finance will be meeting at 6:15 before every board meeting.
- (e) In December Julie will provide the meeting dates for 2024.

- Other

- ◆ Continuing Education- Mid Hudson Library System is hosting a continuing education session for Trustees on October 27th at FDR from 10-12. Please let Julie or Joanna know if interested.

VI) Committee Reports

VII) Finance/Personnel: Chair-Carole Members- Janice and Vincent

VIII) Buildings & Grounds: Chair-Janice Members-Sarah and Lois

IX) Long Range: Chair- Lynette Members-Sarah and Beth

X) Friends: Chair and Liaison- Beth members- Vinny, Lois, Lynette

XI) No public input.

XII) Adjournment -

A motion to adjourn the meeting at 8:23 pm was made by Carole, seconded by Beth and unanimously approved.