

BLODGETT MEMORIAL LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING – May 18, 2022
In person

Trustees Present

- James Miccio
- Janice Ballard
- Anthony Ruggiero
- Vincent Sullivan
- Beth Allee
- Joan Gambeski
- Sarah Smith
- Carole LaColla

Staff Present

- Julie Spann, Director
- Joanna Aquafredda, Office Manager

Other Guests

I) President James Miccio called the meeting to order at 6:36 p.m.

II) Approval of April 2022 Minutes

- The Minutes were reviewed.
- A motion to approve the April minutes was made by Vincent, seconded by Carole and unanimously approved.

III) President's Report

- Jim read Joan Gambeski's letter of resignation (Attached), which is effective May 9, 2022
 - ◆ A motion to accept Joan Gambeski's resignation was made by Carole, seconded by Janice and unanimously approved.
 - ◆ The board now has 3 seats open. Julie will create a flyer asking for people interested in joining our board. This will be shared on social media and constant contact.
- Turning Outward-Cohort: All meeting dates have been scheduled. We had our first meeting at the library and unfortunately no one showed up. We have another meeting scheduled on Friday through Zoom and already have some people signed up to join.
 - ◆ Teens are welcomed to join as well as board members.
 - ◆ Other places we can advertise our meetings are:
 - (I) School administration or PTA
 - (II) Town Bulletin
 - (III) Village Hall
 - (IV) Memorial Day Parade
 - ◆ Julie will be working to spread word to the suggested places above
 - ◆ Julie will check with Dale to ensure they aren't cutting the grass at Sarah Taylor Park the day of our meeting.

IV) Financial Report

- The March warrant was presented in the amount of \$14,075.91.
 - ◆ A motion to approve all financial reports was made by Carole, seconded by Beth and unanimously approved.
 - ◆ Budget Modifications will be presented at the July Meeting. Finance will be meeting before to review all budget modifications.

V) Director's Report

- Old Business
 - ◆ Future of the Library-
 - (I) We currently have 9k square footage in our building. If we look at a new location, we would need between 10-13k square feet. Looking at a new location is not affordable at the moment.
 - (II) We can use the church next door as another location for events that need more room. Julie will also look into using the local schools as well.
 - (III) Julie will also reach out to different lift companies to see what and if they can install a lift into our building.
 - ◆ Handbook- Joanna handed out the finished handbook. These policies have all been approved already so it is just to review and approve next meeting.
 - ◆ CPR- We are hosting a CPR class on 5/21 at 3pm. Janice and Vincent would like to attend.
 - ◆ Memorial Bench- It is installed and looked beautiful.
 - (I) Anthony would like to have another bench installed on the other side of the entrance in memory of Gigi. Anthony just has to let Joanna know what he wants it to say so she can order it.
 - (II) A motion to allow another bench to be installed was made by Carole, seconded by Janice and unanimously approved.
 - ◆ Fishkill Library Association- Joanna will ask the attorney if the Board can serve on both.
- New Business
 - (I) Staff Development day will be 6/24 and we will need to close the library for the day
 - (II) Painting Quotes- Unfortunately our soffits are falling down so Julie will reach out to EZ flow to have them fixed and an emergency and they can complete painting while they fix them.
 - (III) Upcoming events- We have lots of new event coming up. Check our Facebook and website for upcoming events.
 - (a) July 8th is our summer kick off
 - (IV) Please complete sexual harassment training.
 - (V) Branding- We have a meeting with someone who worked Millbrook library. We have a meeting on June 8th at 230pm if any board would like to attend.
 - (VI) Memorial Day Parade- If anyone would like to march with us we will be there.

VI) Other:

VII) Committee Reports

VIII) Finance/Personnel/Election: Janice, Anthony & Carole - nothing to report

IX) Buildings & Grounds/Long range: Janice, Anthony, & Sarah - nothing to report

X) Liaison to Friends & Community (PR): Vincent, Beth, Joan – nothing to report

XI) No public input.

XII) Adjournment -

A motion to adjourn the meeting at 7:52pm was made by Janice, seconded by Beth and unanimously approved.