

BLODGETT MEMORIAL LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING – October 14, 2020

Trustees Present

- James Miccio
- Janice Ballard
- Anthony Ruggiero
- Vincent Sullivan
- Beth Allee
- Bill Tresnan
- Laura Wolfe

Staff Present

- Julie Spann, Director
- Joanna Aquafredda, Office Manager
- Lisa Gomez, Librarian
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Other Guests

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- I) President James Miccio called the meeting to order at 6:41 p.m.
- Bill Tresnan is no longer with the Board. He moved out of the area. Joanna will send him a thank you from the Board.
- II) Approval of September 2020 Minutes
- The Minutes were reviewed with no changes made.
  - A motion to approve the September minutes was made by Beth, seconded by Vincent and unanimously approved.
- III) Presidents Report
- Halloween activities are limited due to the regulations because of the pandemic. The library and Village Activities Committee will join together and possibly host a pumpkin carving contest with 3 winners (1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> place).
- IV) Financial Report
- The October warrant was presented in the amount of \$17,089.36.
  - There was a large payment to RBT in the amount of \$2,500. This is for our 990 and Audit which they are working on completing. Two board members will sign the warrant every board meeting going forward.
  - All other bills are normal activity.
  - A motion to approve the warrant and changes was made by Anthony, seconded by Vincent and unanimously approved.
- V) Directors Report
- Old Business
    - ◆ Budget Approval
      - (I) Proposed 2021 budget was presented with a tax levy of \$678,000.
      - (II) There was a question if there was enough money allocated to sanitizing the Library. Julie explained that included is EZ Flow’s sanitizing, cleaning supplies, and Bev our cleaner. The cleaning should be sufficient. There have not been any complaints regarding our procedures, everyone seems to feel very comfortable.
      - (III) Zoom is a new added expense that will be budgeted for in 2021. Jim mentioned that the host should not be attached to wifi because it doesn’t seem to connect very well and should be hardwired.
      - (IV) The vote needs to be moved from our normally scheduled board meeting, which is Veterans day, to November 17<sup>th</sup>. The notice will be posted in 5 public places no

more than 20 days before and no less than 10 days. A motion was made to move the vote to November 17<sup>th</sup> was made by Anthony, seconded by Janice and unanimously approved.

(V) A motion to move our November board meeting to the same day as the vote was made by Vincent, seconded by Janice and unanimously approved.

- New Business

- ◆ Vote/ board meeting date change in November due to Veteran's Day. discuss what legislation states.

- (I) Addressed above in the budget discussion.

- ◆ 2021 Committee and OML (Open Meeting Law) and staff

- (I) During the December meeting all future dates for 2021 will be established. All board meeting dates and committee meeting dates.

- (II) Julie will be looking into consolidating some of the committees. The only two committees who should be meeting quarterly are Financial and Personnel.

- ◆ Programs-

- (I) There will be no holiday party. We will buy the staff lunch on staff development day.

- (II) We have had several successful programs such as: census, Medicare, SPCA adoption, Coffee with a Cop. Everyone was socially distanced.

- (III) Our story time will consist of a takeaway craft.

- (IV) Our mystery book club will begin meeting again

- (V) Halloween event will be a Theme for everyday during Halloween week,

- (a) There will be takeaway crafts, stickers, puppets, and decorate your pumpkin.

- (VI) Fishkill Stories- have been very successful

- (VII) Great Give Back

- (a) Food Drive, Everyone who gives 1 nonperishable food item will be entered to win a small thanksgiving feast.

- (VIII) Thanksgiving and Christmas will also be takeaway bags

- (IX) Winter Blues- Blues Clues scavenger hunt

- ◆ Restaurant Idea

- (I) Whoever wins the scavenger hunt will be able to win free apps from Local Restaurants.

VI) Other:

- Lehigh Lawns gave us a proposal to cut down the dogwood tree which was \$712 which does not include stump grinding or replacing the tree. Joanna will get another quote to grind the stump and replace the tree. Joanna will ask if Lehigh can donate a tree.

- We will also have to rebid on our landscaping contract next year.

- Donations

- ◆ Peter Harding passed away and will have been receiving donations

- ◆ Julie set up a fundraiser through her facebook for her birthday and raised \$650.

VII) Committee Reports

Personnel – Janice, Anthony: Nothing to report

Buildings and Grounds/Technology- Bill T. Janice, Elizabeth: No Report

PR/Sustainability/Long Range- Vince, Joan: No Report

Financial/Budget/Vote- Janice, Anthony, and Bill: No report

Liaison to Friends- Beth: Jan said she is leaving the friends and the friends will not be doing the letter this year. Currently no one wants to step up on the friends.  
Fundraising Committee- Anthony, Joan, Beth: No Report.

VIII) No public input.

IX) Adjournment-

A motion to adjourn the meeting at 8:04pm was made by Vincent, seconded by Janice and unanimously approved.