

BLODGETT MEMORIAL LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING – October 12, 2022
In person

Trustees Present

- Janice Ballard
- Anthony Ruggiero
- Vincent Sullivan
- Beth Allee
- Sarah Smith
- Carole LaColla
- Lois Miccio

Staff Present

- Julie Spann, Director
- Joanna Aquafredda, Office Manager

Other Guests

- I) Vice President Janice Ballard called the meeting to order at 7:09 p.m.
- II) Approval of September 7, 2022 Minutes and September 19, 2022 minutes.
 - The Minutes were reviewed.
 - A motion to approve the September minutes was made by Carole, seconded by Anthony and unanimously approved.

III) President's Report

- (I) Jim Miccio put in his resignation effective September 13, 2022.
 - (a) A motion to approve Jim Miccio's resignation effective September 13, 2022 was made by Anthony, seconded by Sarah and unanimously approved.

IV) Financial Report

- The October warrant was presented in the amount of \$17,278.69
 - ◆ Michelle Olson was paid \$1,800 for 3 different kids programs.
 - ◆ A motion to approve all financial reports was made by Anthony, seconded by Carole and unanimously approved.

V) Director's Report

- Old Business
 - ◆ Vote- Our vote will be held on November 9, 2022 from 10am-5pm.
 - (I) 2 trustees are up for election (Beth Allee and Carole LaColla)
 - ◆ Elevator-
 - (I) We need an RFP for a design and build firm. As a board we would like to move forward with the elevator and are waiting for the specs from the elevator company. Julie will follow up with their representative. Once we have that we will layout a specific timeline that we will follow.
 - ◆ Fundraising/Event- Joanna will ask Rebekkah from Mid-Hudson if our friends can do a capital campaign.
- New Business
 - ◆ Holiday Party- Will be held the second Wednesday of December. We will do platter sandwiches for the staff, board, and friends.
 - (I) In February we will look into a "Meet our Board event"
 - ◆ Logo-

- (I) Joanna will reach out to the designer which the following changes:
 - Design #3 with the “B” from design #2 and the font from 1 and another example with the font from #2
 - Can he center the “B” like the design from #2
 - Can he change the colors from Greens, blues, teal. Max 3 colors.
 - Incorporate BML into the design instead of just a B
 - Can the “Blodgett Memorial Library” be the same size in font.
- ◆ Removing Officers from Accounts-We will need to take Jim Miccio off the accounts as per his resignation. Joanna will contact the banks to find out what we need to do to remove him.
 - (a) A motion to remove Jim Miccio from our M&T and Wells Fargo Bank accounts as per his resignation was made by Lois, seconded by Beth and unanimously approved.
- ◆ Closing dates for 2023
 - (I) Julie needs to provide staff development days.
 - (II) A motion to approve the 2023 Board meeting dates and holiday dates was made by Beth, seconded by Lois and unanimously approved.

VI) Other:

- Patron issue- We have four documented incidents with a patron. The last incident required Julie to call the police because the patron refused to leave. The patron has been accusing our staff of being inappropriate with her children, making her children feel uncomfortable, and just “messaging” with her children. She also accused us of being predators.
 - ◆ As per our code of conduct policy and workplace hostility policy we will be sending her and her family a banishment letter.
 - ◆ The letter will be sent certified mail, regular mail (with proof of mailing receipt), and email
 - ◆ Joanna will contact our Attorney to create the banishment letter.

VII) Committee Reports

VIII) Finance/Personnel/Election: Janice, Anthony & Carole - nothing to report

IX) Buildings & Grounds/Long range: Janice, Anthony, & Sarah - nothing to report

X) Liaison to Friends & Community (PR): Vincent, Beth, Joan – we had a great meet and greet event and will have another event scheduled. We have two people definitely interested.

XI) No public input.

XII) Adjournment -

A motion to adjourn the meeting at 8:51pm was made by Beth, seconded by Anthony and unanimously approved.