

BLODGETT MEMORIAL LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING – September 12, 2023 7:00 pm
In person

Trustees Present

- Anthony Ruggiero
- Janice Ballard
- Vincent Sullivan
- Beth Allee
- Sarah Smith
- Carole LaColla
- Lois Miccio
- Lynette Whiteman

Staff Present

- Julie Spann, Director
- Joanna Aquafredda, Office Manager

Other Guests

- I) President Anthony Ruggiero called the meeting to order at 7:07 p.m.
- II) Approval of August 09, 2023 minutes.
 - The Minutes were reviewed
 - A motion to approve the July minutes was made by Beth, seconded by Sarah and unanimously approved.
- III) President's Report
 - (a) The Library's carnival was a huge success with attendance of 675 (biggest ever). There were many activities such as the Foam Party, Touch a truck (fire and police), lawn games, animals, Dutchess County Health Mobile Unit and more.
 - (b) Upcoming programs:
 - (i) Sunday the 17th at 1:30pm will be music on the lawn. (Janice will be spreading lawn guard). He is a teenager from our book club and needs to complete this for his Music Service Award. He is also raising money for the food pantry. So bring an item for the food pantry and enjoy music. He is part of a string quartet and his mother is part of Nyssma (New York State School Music Association).
 - (ii) Julie did handout the brochure of all upcoming events. Coffee with a Cop which will be October 4th may be held at a location outside of the library.
 - (c) 125th Anniversary for the Village.
 - (i) There will be events planned all throughout the year
 1. Fireworks
 2. Fall Festival
 3. Historic Walking Tours
 4. Scavenger Hunt
 5. Picnic
 6. NYE Ball Drop on Main st
 7. Tag Sale
 8. Bulk Pick up
 9. Block party and possibly more.

IV) Financial Report

- The June warrant was presented and reviewed by the Finance Committee. The warrant totaled \$36,124.88 There were no out of ordinary bills.
- ◆ Donations:
 - (I) Direct to the Library:
 - (a) Blodgett Memorial Library \$114.24
 - (b) Roderick Link Jr \$100
 - (c) Joan Ricci \$250
 - (d) Joan Menna \$150
 - (e) John Contratti \$150
 - (f) Carnival Donations \$137
 - (i) Total 901.24
 - (II) Direct to Friends:
 - (a) Henry Ricci \$100
 - (b) Pinchas Ovide \$100
 - (c) Anastasia Tlumak \$50
 - (d) Joan Woodring \$100
 - (e) Jocelyn Conte \$100
 - (f) Anon \$5.00
 - (g) Rhodesia Demaric \$5.00
 - (h) Mildred Jones \$25.
 - (i) Terri Williamson \$50
 - (i) Total \$535
- ◆ A motion to accept the donations made to the friends in the total of 535 was made by Carole, seconded by Lynette and unanimously approved.
- ◆ A motion to accept donations made direct to Blodgett Memorial Library in the total of 901.24 was made by Carole, seconded by Beth and unanimously approved.
- Going forward Monthly Budget Modifications will be presented on the agenda so it is an action item.

V) Director's Report

- Old Business
 - (I) Logo- As far as colors the board would like to see Dark Forrest Green and Gold. Also any colors she would recommend?
 - (a) The following logos would like to be removed from selection
 - (i) 1, 1C, 3, 3A, 3B, 4A, and 4B
 - (b) The following logos the board would like to see with color and minor modifications.
 - (i) 1A- in Color
 - (ii) 1B- in color
 - (iii) 2- will it be hard to see the house in certain applications?
 - (iv) 4- In color and to change the house to the house in 2?
- New Business
 - (I) Vote- The Library vote will be held on 11/8

- (II) Trustee Petition-Lois and Lynette are up for election. Julie handed out the petitions and asked that they are returned by the October meeting. 25 signatures are required and will be filed with the Secretary.
- (III) Website- For \$364 a year we will be updating the website. It will be able to hold higher pixelated documents, more information, it will be much more user friendly (desktop and mobile) and it will be able to be more interactive (scrolling banner). Julie and Joanna will present it to the board before going live.
- (IV) December Holiday Party- The board will check if 12/13 is a good date to have it. Board members, Friends, and Staff will be invited. It is a nice thank you to the staff. Anthony will speak to Nick Forlano about possibly hosting it at The Beast (or another local restaurant)
- (V) PLA Conference- It will be held in Columbus Ohio April 3-5. Julie will present a breakdown of costs to the board.
- (VI) 2024 Dates
 - (a) Listed are Board meeting Dates, Holidays, and Committee Meeting dates.
 - (i) The Saturday before Labor Day the library will close.
 - (ii) Julie will look into an alternate date for the meetings on 2/14/24 and 9/11/24

- Other

- ◆ Julie will get a quote for Kanopy streaming service
- ◆ RFP additional architects
 - (I) Ray and Mauri Architects have not answered the initial RFP we sent out.
 - (II) We will resend and also send to some additional Architects
 - (III) Anthony was speaking with Larry Paggi and he can't bid because he is the Village engineer. He will check with the attorney to see if we can have shared service with the Village for a shared architect.
 - (IV) Anthony will provide Julie and Joanna with a list of additional Architects
 - (V) We will ensure there is a timeline so it is not open. We will give a specific date and optional walk through.
- ◆ Capital Fund Campaign with Friends for Elevator
 - (I) Hyde Park Library did post a capital fund campaign in conjunction with their friends group. It shows we are working towards doing our own fundraising as well
 - (II) We will add a donation button to our website
 - (a) Beth will provide information on a platform to use for the donation button.
- ◆ Trustee Position (2 Open)
 - (I) The trustee has to 18 years old
 - (II) Julie will look into asking previous employees
 - (III) Anthony will ask his Pastor

VI) Committee Reports

- VII) Finance/Personnel: Chair-Carole Members- Janice and Vincent- Meet before every board meeting at 6:15pm
- VIII) Buildings & Grounds: Chair-Janice Members-Sarah and Lois- August 9, 2023 after the board meeting
- IX) Long Range: Chair- Lynette Members-Sarah and Beth- September 12, 2023 after the board meeting
- X) Friends: Chair and Liaison- Beth members- Vinny, Lois, Lynette- October 11, 2023 after the board meeting

XI) No public input.

XII) Adjournment -

A motion to enter Executive Session was made at 8:27pm by Carole, seconded by Vincent and unanimously approved.