

BLODGETT MEMORIAL LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING – November 9, 2022
In person

Trustees Present

- Janice Ballard
- Anthony Ruggiero
- Vincent Sullivan
- Beth Allee
- Sarah Smith
- Carole LaColla
- Lois Miccio

Staff Present

- Julie Spann, Director
- Joanna Aquafredda, Office Manager

Other Guests

- Lynette Whiteman
- Paul Miyamoto

- I) Vice President Janice Ballard called the meeting to order at 7:03 p.m.
- II) Approval of October 12, 2022 minutes.
 - The Minutes were reviewed.
 - A motion to approve the October minutes was made by Carole, seconded by Vincent and unanimously approved.
- III) President's Report
 - (a) n/a
- IV) Financial Report
 - The November warrant was presented in the amount of \$8,100.07
 - ◆ A motion to approve all financial reports was made by Anthony, seconded by Vincent and unanimously approved.
- V) Director's Report
 - Old Business
 - ◆ Logo- Paul Miyamoto presented his updated logo designs. Paul presented 4 updated designs. The board gave feedback as to which designs they liked the most and asked to include a white space within the "B" and to have Blodgett Memorial Library on the side.
 - (I) Paul mentioned all designs would be able to reproduced in Black and white and he will provide all different types of files.
 - (II) Paul will work on the designs and will send them to Julie so she can share with the board.
 - ◆ Vote- The Vote for our 2023 budget passed including new terms for Board Trustees Carole LaColla and Beth Allee. There were 28 yeses' and 0 no's.
 - ◆ Elevator- Proposal for the Elevator with prevailing wage is \$89,240. We may look into also improving the outside ramp when we complete the elevator.
 - (I) The next step is we need an RFP
 - (a) Julie will contact 3 architects to get quotes.
 - (i) Ray Vanvoorhis
 - (ii) Scott Dutton
 - (iii) Mauri Architects

- (II) A ramp in the kids room would also need to be completed to have it ADA compliant
- (III) We will also close the open ceiling space to gather more square footage.
- ◆ Joanna will look into the USDA Grant rural population and income for community facilities.
- ◆ Bylaws- Starting the new year we may want to add into our bylaws that no political or elected official can be on the Board of Trustees.
- ◆ Carpet- We have contacted royalty carpet several times and they sent us in writing that they cannot get anyone who is able to give us a quote with prevailing wage.
 - (I) John Herbert is the only company that has given us a quote with prevailing wage.
 - (II) We have contacted 3 other companies as well and no one can provide prevailing wage.
 - (III) A motion to approve John Herbert as the only viable quote with prevailing wage was made by Lois, seconded by Vincent and unanimously approved.
- ◆ Donation- Rick, an employee, donated \$5,000 last year and \$5,000 this year towards putting the computer system on a network. After considering the board does not want to move forward with putting the library computers on a network.
 - (I) A motion to deny the donation was made by Carole, seconded by Anthony and unanimously approved.
 - (II) The board would like to know if he would like to allocate the money towards another purpose because it is a generous act and greatly appreciated.
- New Business
 - ◆ Lynette- Board Member
 - (I) A motion to appoint Lynette Whiteman as a replacement to Jim Miccio's position on the Board of Trustees was made by Carole, seconded by Anthony and unanimously approved.
 - ◆ Library of Things- Anthony presented an article he saw about the Library of Things. Some items were very costly and it was suggested if we ever have items that costly we should have some sort of rental agreement.

VI) Other:

VII) Committee Reports

VIII) Finance/Personnel/Election: Janice, Anthony & Carole - nothing to report

IX) Buildings & Grounds/Long range: Janice, Anthony, & Sarah - nothing to report

X) Liaison to Friends & Community (PR): Vincent, Beth- nothing to report

XI) No public input.

XII) Adjournment -

A motion to adjourn the meeting at 8:14pm was made by Carole, seconded by Lois and unanimously approved.